



# ***Saltash Town Council***

***Konsel An Dre Essa***



The Guildhall  
12 Lower Fore Street  
Saltash  
PL12 6JX  
Telephone: 01752 844846  
[www.saltash.gov.uk](http://www.saltash.gov.uk)

28 October 2021

Dear Councillor

I write to summon you to an **Extraordinary Services Committee meeting** to be held at the Guildhall on **Wednesday 3rd November 2021 at 6.30 pm.**

We encourage members of the public and press attending Council meetings to wear a face covering, unless medically exempt, to be mindful and respect others space and to consider their own unique circumstances before attending.

The meeting is open to members of the public and press. Any member of the public requiring to put a question to the Town Council must do so 24 hours prior to the meeting by email [enquiries@saltash.gov.uk](mailto:enquiries@saltash.gov.uk)

Yours sincerely,

C Cook  
Locum Town Clerk

To:

<b>Essa</b>	<b>Tamar</b>	<b>Trematon</b>
R Bickford R Bullock G Challen M Griffiths S Lennox-Boyd Vacancy	L Challen J Dent S Gillies S Martin (Vice-Chairman) J Peggs (Chairman) P Samuels	S Miller B Samuels G Taylor D Yates

## Agenda

1. Health and Safety Announcements
2. Apologies.
3. Declarations of Interest:
  - a. To receive any declarations from Members of any registerable (5A of the Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.
  - b. Locum Town Clerk to receive written requests for dispensations prior to the start of the meeting for consideration.
4. To receive and consider recommendations from the Property Maintenance Sub Committee held on Wednesday 6th October 2021 (Pages 3 - 9)
5. Finance:
  - a. To set the Services Committee budgets for the year 2022/23 (Pages 10 - 15)
  - b. To set the fees and charges for the year 2022/23 (Pages 16 - 18)

Date of next meeting: Wednesday 8 December 2021 at 6.30 pm